2025년도 제2차 4직급 신입직원 채용공고

채용공고 '6. 제출서류' 중 어학성적(영어, 제2외국어) 증빙서류 사본 예시

확인사항

○ 아래 제출서류는 면접전형 대상자에 한해 제출
○ 제출 관련 안내(제출양식 등)은 필기전형 합격자 페이지 공지내용 숙지
○ 입사지원서 기재착오, 누락사항 등으로 인한 불이익에 대한 책임은 지원자에게 있음
○ 입사지원 시 해당사항 입력 후 증빙서류를 미제출하는 경우, 불합격 처리 및 향후 5년간 당사 입사지원 제한

○ 면접전형 응시대상자 대상으로 면접일에 실물 서류를 징구하고, 제출된 서류는 면접관에게 제공하지 않음
○ 관계기관 조회를 통한 진위여부 확인을 위해 제출서류의 개인정보를 삭제(마스킹)하지 않으며, 출력한 그대로 제출요망

TOEIC(영어) 성적표

toeic

OFFICIAL SCORE CERTIFICATE

YBM 와이비엠 한국 TOEIC 위원회

홍길동
HONG GILDONG
Name

999991	2000/01/01
Registration number	Date of birth (yyyy/mm/dd)

2024/04/14	2026/04/14
Test date (yyyy/mm/dd)	Valid until (yyyy/mm/dd)

LISTENING

Your Score 375

5 — 495

0% — 99%

63 Percentile Rank

READING

Your Score 335

5 — 495

0% — 99%

67 Percentile Rank

TOTAL SCORE

710

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All other trademarks are property of their respective owners.

ST083E7000001

원본확인 QR코드

발급번호 : 091199-0999009901

한국TOEIC위원회는 성적표 위변조 및 무점사용 방지를 위해 스마트폰 앱과 TOEIC홈페이지를 통해 성적진위확인 서비스를 제공하고 있습니다. "YBM 어학시험" 앱을 스마트폰에 설치한 후, 성적표 하측의 QR코드로 성적의 진위를 확인할 수 있습니다. 이 서비스는 인터넷 연결을 필요로 하며 자세한 이용방법은 TOEIC 홈페이지를 참조하시기 바랍니다.

< 앱 설치 및 서비스 이용 방법 >

1. "YBM 어학시험" 앱을 앱스토어에서 검색하거나 우측에 보이는 QR코드를 이용해 설치합니다.
2. "YBM 어학시험" 앱을 실행 한 후 앱 화면 우측 상단의 "성적 원본대조" 버튼을 클릭합니다.
3. 스캔 화면에서 성적표에 인쇄된 "원본확인 QR코드"를 인식하여 성적의 진위확인이 가능합니다.

YBM 앱 다운로드 QR코드

안드로이드용 아이폰용

Detach here

LISTENING

Your scaled score is close to 400. Test takers who score around 400 *typically* have the following strengths:

- They can infer the central idea, purpose, and basic context of *short* spoken exchanges across a broad range of vocabulary, even when conversational responses are indirect or not easy to predict.
- They can infer the central idea, purpose, and basic context of *extended* spoken texts across a broad range of vocabulary. They can do this even when the information is not supported by repetition or paraphrase and when it is necessary to connect information across the text.
- They can understand details in *short* spoken exchanges, even when negative constructions are present, when the language is syntactically complex, or when difficult vocabulary is used.
- They can understand details in *extended* spoken texts, even when it is necessary to connect information across the text and when this information is not supported by repetition. They can understand details when the information is paraphrased or when negative constructions are present.

To see weaknesses typical of test takers who score around 400, see the Proficiency Description Table. www.toeic.co.kr/table

ABILITIES MEASURED	PERCENT CORRECT OF ABILITIES MEASURED (Your percentage / Average)
Can infer gist, purpose, and basic context based on information that is explicitly stated in short spoken texts	61 / ▲ 69
Can infer gist, purpose, and basic context based on information that is explicitly stated in extended spoken texts	81 / ▲ 81
Can understand details in short spoken texts	88 / ▲ 84
Can understand details in extended spoken texts	81 / ▲ 77
Can understand a speaker's purpose or implied meaning in a phrase or sentence	52 / ▲ 69

READING

Your scaled score is close to 350. Test takers who score around 350 *typically* have the following strengths:

- They can infer the central idea and purpose of a written text, and they can make inferences about details.
- They can read for meaning. They can understand factual information, even when it is paraphrased.
- They can connect information across a small area within a text, even when the vocabulary and grammar of the text are difficult.
- They can understand medium-level vocabulary. They can sometimes understand difficult vocabulary in context, unusual meanings of common words, and idiomatic usage.
- They can understand rule-based grammatical structures. They can also understand difficult, complex, and uncommon grammatical constructions.

To see weaknesses typical of test takers who score around 350, see the Proficiency Description Table. www.toeic.co.kr/table

ABILITIES MEASURED	PERCENT CORRECT OF ABILITIES MEASURED (Your percentage / Average)
Can make inferences based on information in written texts	56 / ▲ 53
Can locate and understand specific information in written texts	77 / ▲ 64
Can connect information across multiple sentences in a single written text and across texts	67 / ▲ 59
Can understand vocabulary in written texts	52 / ▲ 64
Can understand grammar in written texts	82 / ▲ 71

TOEIC-S(토익스피킹)

toeic

Speaking and Writing Tests
OFFICIAL SCORE CERTIFICATE

YBM 한국 TOEIC 위원회

홍길동 *

HONG GIL DONG

Name

999901 *	2000/01/01 *
Registration number	Date of birth (yyyy/mm/dd)

2024/04/07 *	2026/04/07 *
Test date (yyyy/mm/dd)	Valid until (yyyy/mm/dd)

SPEAKING

Your Score 160

0 — 200

Advanced Low*

on ACTFL® Proficiency LEVEL

WRITING

Your Score 130

0 — 200

Advanced Low*

on ACTFL® Proficiency LEVEL

* ACTFL sublevel classification is based on ETS' score mapping research. To understand the meaning of ACTFL level classifications, please consult the ACTFL Proficiency Guidelines.

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원본확인 QR코드

발급번호 : 091199-0999009901 *

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< 앱 설치 및 서비스 이용 방법 >

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2. "YBM 어학시험" 앱을 실행 한 후 화면 우측 상단의 "성적 원본대조" 버튼을 클릭합니다.
3. 스캔 화면에서 성적표에 인쇄된 "원본확인 QR코드"를 인식하여 성적의 진위확인이 가능합니다.

YBM 앱 다운로드 QR코드

안드로이드용 아이폰용

Detach here

SPEAKING

YOUR SCORE: 160 *

200 180 160 140 120 100 80 60 40 20 0

Typically, test takers can create connected, sustained discourse appropriate to the typical workplace. They can express opinions or respond to complicated requests effectively. They can use spoken language to answer questions and give basic information. When reading aloud, they are highly intelligible.

In extended responses, some of the following weaknesses may sometimes occur, but they do not interfere with the message:

- minor difficulties with pronunciation, intonation, or hesitation when creating language
- some errors when using complex grammatical structures
- some imprecise vocabulary

Test takers should be able to perform some of the following communication tasks:

- Describe their present job responsibilities in formal settings
- Ask or answer questions about an issue being discussed in a presentation or speech
- Explain a business plan or policy to a new colleague or co-worker

PRONUNCIATION: MEDIUM *

When reading aloud your pronunciation is generally intelligible with some lapses.

INTONATION AND STRESS: MEDIUM *

When reading aloud your use of intonation and stress is generally effective.

WRITING

YOUR SCORE: 130 *

200 180 160 140 120 100 80 60 40 20 0

Typically, test takers can effectively give straightforward information, ask questions, give instructions, or make requests, but are only partially successful when using reasons,
examples, or explanations to support an opinion. When attempting to explain an opinion, their writing presents relevant ideas and some support.
Some typical weaknesses of writing may include:

- not enough specific support and development for the main points
- unclear connections between the points that are made

When giving straightforward information, asking questions giving instructions, or making requests, their writing is clear, coherent, and effective.
Test takers should be able to write about familiar topics with some detail, and write summaries on topics of general interest.

Note: TOEIC scores more than two years old cannot be reported or validated.

(New) TEPS

TEPS

SCORE REPORT

NAME
HONG GIL DONG

DATE OF BIRTH
JUL. 12, 1990

GENDER
MALE

REGISTRATION NO.
0123456

TEST DATE
MAY 12, 2018

VALID UNTIL
MAY 12, 2020

Barcode

NO : RAAAAOOOOBBBB

THE TEPS COUNCIL

YOUR SCORES

Total Score	Level	Percentile Rank
418	2+	81.33

L	V	G	R
149	35	38	196
Average 110	Average 32	Average 32	Average 110
Percentile Rank 74	Percentile Rank 56	Percentile Rank 55	Percentile Rank 90

SAMPLE

YOUR ENGLISH PROFICIENCY

Advanced level of English proficiency. A score at this level typically indicates an advanced level of English proficiency for a non-native speaker. A test taker at this level is able to perform general tasks after short-term training.

Section	Subskill	Proficiency
Listening	· Understanding the connection of ideas across turns in spoken texts · Understanding the main ideas of spoken texts · Understanding specific information in spoken texts · Making inferences based on given information in spoken texts	Intermediate Advanced Advanced Intermediate
Vocabulary	· Understanding vocabulary used in spoken contexts · Understanding vocabulary used in written contexts	Intermediate Basic
Grammar	· Understanding grammar used in spoken contexts · Understanding grammar used in written contexts	Intermediate Intermediate
Reading	· Understanding the main ideas of written texts · Understanding specific information in written texts · Making inferences based on given information in written texts · Understanding the connection of ideas across sentences in written texts	Advanced Advanced Advanced Intermediate

TEPS-S(텝스 스피킹)

TEPS
Speaking & Writing

TEPS-Speaking & Writing SCORE REPORT

NAME
HONG GIL DONG

REGISTRATION NO.
012345678

DATE OF BIRTH
JUL. 12, 1990

TEST DATE
AUG. 11, 2019

Barcode
NO : RAAAA0000BBBB

GENDER
MALE

VALID UNTIL
AUG. 10, 2021

SAMPLE

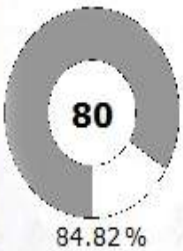
TEPS-Speaking

SCORE	LEVEL
80	2+

OVERALL COMMUNICATIVE COMPETENCE

SKILL	SCORE	LEVEL	%	0% 100%
Fluency	15	2+	75 / 70	
Accuracy	21	1	84 / 68	
Expression	19	2+	76 / 68	
Organization	25	1	83 / 66	

your percentage average



84.82%

A score at this level typically indicates that the test-taker has a good understanding of the rules of grammar and is able to communicate complex ideas fairly clearly and logically using appropriate vocabulary and style of language.

THE TEPS COUNCIL

OPIc(영어, 일본어, 중국어)-인증서

단일 인증서 샘플

HOME > 성적확인 > 인증서 샘플 > 단일인증서 샘플

OPIc | WPT | L&Rcat

인증서번호 : A111-B11R-C1P1-DEWW-AAAA (예시)

ACTFL Language Connects — ACTFL OPIc ORAL PROFICIENCY INTERVIEW COMPUTER

CERTIFICATE FOR
ENGLISH

홍길동 (HONG GIL DONG) *Recipient Name* ***응시자성명***	**1990/01/01** *Date of Birth* ***응시자생년월일***
AL (ADVANCED LOW) *Rating* ***성적(등급)***	**1A1234123400** *Test ID* ***수험번호***
2024/01/29 *Test Date* ***응시일***	**2026/01/28** *Certificate Expiration Date* ***성적만료일***

Martha Abbott
ACTFL Interim Executive Director
To verify this certificate, visit www.opic.or.kr/verify

ACTFL LANGUAGE CONNECTS · FOUNDED 1967

PROFICIENCY REPORT ***응시자 등급에 대한 설명***
Oral Proficiency Interview (OPIc) Rating
ACTFL Certified Rating System

ACTFL OPIc ORAL PROFICIENCY INTERVIEW COMPUTER

OPI	S
	AH
	AM
OPIc	**AL**
	IH
	IM
	IL
	NH
	NM
	NL

AL | **ADVANCED LOW PROFICIENCY**

Speakers at the Advanced Low sublevel are able to handle a variety of communication tasks. They are able to participate in most informal and some formal conversations on topics related to school, home, and leisure activities. They can also speak about some topics related to employment, current events, and matters of public and community interest.

At the Advanced Low sublevel, speakers demonstrate the ability to narrate and describe in the major time frames of past, present, and future with some control of aspect, although their narrations and descriptions tend to be handled separately rather than interwoven. Speakers at the Advanced Low sublevel combine and link sentences into connected discourse of paragraph length. They can appropriately handle the essential linguistic challenges presented by a complication or an unexpected turn of events.

Speakers at the Advanced Low sublevel communicate with sufficient accuracy, clarity, and precision to convey their intended message without misrepresentation or confusion. Their dominant language may be evident in the use of false cognates, literal translations, or the oral paragraph structure of that language, and their discourse may contain hesitations and self-correction. However, they are able to use strategies such as rephrasing and circumlocution to maintain communication and repair misunderstanding.

Learn more about the OPIc and your rating at actfl.org/educator-resources/actfl-proficiency-guidelines

바코드 자리

**** 수험번호(TEST ID)는 12자리 또는 8자리로 제공됩니다.***

1) 12자리 수험번호 예시 : 1A2345678910 (숫자1개+알파벳대문자1개+숫자10개)
2) 8자리 수험번호 예시 : ENG12345 (알파벳대문자3개+숫자5개)

JPT(일본어)

JPT® 日本語能力試験
Japanese Proficiency Test

成績証明書

HONG GIL DONG (홍길동)		2026/01/07
氏名		有効期限
2004/11/21	999999	2024/01/07
生年月日	受験番号	試験日
425	425	850
聴解	読解	合計点

成績内容

原本確認 QRコード

発給番号：888000-1234567890

YBMは成績証明書の偽・変造および不正使用を防止するためにスマートフォンアプリやホームページで成績の真偽確認のサービスを提供しています。
"Certpia"アプリをスマートフォンにダウンロードした後、成績証明書の左側のQRコードで成績の真偽を確認することができます。
このサービスは、インターネットの接続が必要です。詳しいご利用方法はホームページをご参考ください。

<アプリのダウンロードおよび利用方法>
1. "Certpia"アプリをApp Storeで検索、あるいは右側のQRコードを利用してインストールします。
2. "Certpia"アプリを開いた後、アプリの画面の下にある"QR原本対照"ボタンをクリックします。
3. スキャン画面で成績証明書に印刷されている"原本確認QRコード"を読み込むと成績の真偽を確認することができます。

Certpia アプリダウンロード
Android用　iPhone用

JPT is a registered trademark of YBM

HSK(중국어) 성적표

CENTER FOR LANGUAGE EDUCATION AND COOPERATION
教育部中外语言交流合作中心

汉语水平考试
Chinese Proficiency Test

HSK（五级）成绩报告
HSK (Level 5) Test Score Report

姓名：
Name

性别：　　国籍：韩国
Gender　　Nationality

考试时间：　　年　　月　　日
Test Date　　Year　　Month　　Day

编号：
No.

准考证号：
Admission Ticket Number

	满分 Full Score	你的分数 Your Score
听力 Listening	100	64
阅读 Reading	100	81
书写 Writing	100	70
总分 Total Score	300	215

听力 Listening	阅读 Reading	书写 Writing	总分 Total Score	百分等级 Percentile Rank
100	99	90	284	99%
95	89	80	258	90%
89	82	75	241	80%
84	76	71	227	70%
80	71	67	214	60%
76	64	64	202	50%
71	59	60	190	40%
66	53	56	177	30%
60	47	51	163	20%
51	40	43	142	10%

QR 코드

Beijing · China

主任
Director

教育部中外语言交流合作中心
Center for Language Education and Cooperation

*成绩有效期两年 (Test scores are valid for two years)

HSK(중국어) 성적확인증명서
- 시험응시 후 우편으로 정식 성적표를 수령하지 못한 경우

발행번호 汉考国际编号 : 8150324092311814

HSK

성 적 확 인 증 명 서

成 绩 确 认 证 明

증 서 번 호 证书编号 :

성 명 考生姓名 :

생 년 월 일 出生日期 :

국 적 国 籍 :

성 별 性 别 :

취 득 성 적 成 绩 : 듣 기

독 해

쓰 기

총 점

*총점180점 이상은 합격임 总分180分以合格

상기인은 2024년 09월 08일 중국교육부중외어언교류합작중심 주관으로 시행된 HSK3급 시험에 응시하여 위와 같은 성적을 받았기에 이를 증명함.

上述人员于 2024年 09月 08日 参加了由中国教育部中外语言交流合作中心举办的 HSK3級 考试，并取得了上述成绩。

* 비고 备注 :

1. 본 증명서는 성적 확인을 위한 참고용 문건으로 정식 성적표가 아니며, 한국내에서만 사용 가능함.
   此证明作为HSK成绩的韩语翻译参考，不具备成绩单效力，且仅在韩国内使用。
2. 성적유효기간은 시험일로부터 2년임.
   成绩自考试当日起两年内有效。

2024년 09월 23일

HSK 한국사무국

어학성적 사전등록 확인서(정부24 발급) 원본
- 통합채용포털(구 사이버국가고시센터) 사전등록한 어학성적

제 2024- 00000089호

어학성적 사전등록 확인서

성 명: 홍 길 동

생 년 월 일: 2005. 03. 01.

《 어학성적 등록 사항 》

시험명	등록번호	응시일자	인정기간	성적	등급
G-TELP Speaking	0002-0028787	2022.10.10.	2027.12.31.	73	-
G-TELP(LEVEL2)	0002-0028787	2022.10.10.	2027.12.31.	73	-
TOEIC	168461	2023.11.26.	2028.12.31.	905	-
TOEIC Speaking	168461	2023.12.10.	2029.12.31.	Advanced High	-
TOEIC(일본응시)	110088	2023.11.14.	2028.12.31.	30	-

위 어학성적은 인사혁신처의 검증을 거쳐 사전등록한 성적임을 확인합니다.

2024년 06월 25일

인 사 혁 신 처 장 인사혁신처장의인

◆본 증명서는 인터넷으로 발급되었으며, 정부24(gov.kr)의 인터넷발급문서진위확인 메뉴를 통해 위·변조 여부를 확인할 수 있습니다.(발급일로부터 90일까지) 또한 문서하단의 바코드로도 자위확인(정부24 앱 또는 스캐너용 문서확인프로그램)을 하실 수 있습니다.